

**SUPERTRON ELECTRONICS LIMITED**

SUPERTRON HOUSE, 2 Cooper Lane , Kolkata - 700 001

Tel:2213 1221, Fax: 2213 0366, e-mail:info@supertronindia.com

**RESELLER REGISTRATION****A:GENERAL INFORMATION**

Firm Name:			
Address			
City/Pin		State	
Phone		Fax	
e-mail		Mobile	
Sole Proprietor	Partnership	Private Limited Company	Public Limited Company Listed/Unlisted
Year of Incorporation		No of Employees	
Equity/Capital			
Total Sales Turnover		(Financial Year	
Local Sales Tax Reg.No.		(Attach Copy )	
Central Reg. No.		(Attach Copy )	
ROC Reg.No.(In case of Co.)		(Attach Copy of Cert of Incorporation )	
I.T.PAN No.		(Attach Copy )	

**B:CONTACT INFORMATION**

Name& Residential Address of Proprietor/Partner /Directors	
01.Name:	
Address	
City	
Tel No.	
02.Name:	
Address	
City	
Tel No.	
03.Name:	
Address	
City	
Tel No.	

**3:MEMBERSHIP OF BUSINESS ASSOCIATIONS:****4:BANK REFERENCE**

Bank Name:		Contact:	
Address:		Credit Limit	
		A/c. No.	Type
Phone		Collateral	Yes No Amount

**5: TRADE REFERENCES****TRADE REFERENCE # 1**

Firm Name:		Credit Limit		Terms	
Address					
City/Pin		State			
Phone		Fax			

**TRADE REFERENCE # 2**

Firm Name:	_____	Credit Limit	_____	Terms	_____
Address	_____				
City/Pin	_____	State	_____		
Phone	_____	Fax	_____		

**6:DETAILS OF CREDIT FACILITY REQUEST**

Credit Terms: Net	_____		
Payment Terms:	_____	_____	_____

THIS IS TO AUTHORISE YOU TO VERIFY OUR BANK/TRADE CREDENTIALS. APPLICANT'S SIGNATURE ATTESTS FINANCIAL RESPONSIBILITY, ABILITY AND WILLINGNESS TO PAY INVOICES IN ACCORDANCE WITH AGREED UPON TERMS.

WE HEREBY AGREE TO PAY THE VALUE OF GOODS/SERVICES PURCHASED/PROVIDED TO US ON THE DUE DATE AS PER AGREED TERMS AND CONDITIONS OF SALE.

Date: \_\_\_\_\_ Signature with Seal  
Place \_\_\_\_\_

**Supporting Documents Required****Limited Company**

Memorandum of Association, Article of Association, Certificate of Incorporation, Audited Balance sheet for 2 years  
Permanent address of Managing Director/Any two directors, sales tax registration certificate, IT PAN., Copy of latest  
IT Return Acknowledgement, copy of bank statement for last three months

**Partnership Firm**

Copy of Partnership Deed, Certificate of Registration of registered firm, Audited balance sheet for 2 years, Permanent  
address of all partners, Sales tax registration certificate, IT PAN, copy of latest IT Return acknowledgement, Bank Statement  
for last three months.

**Sole Proprietor**

Permanent Residential address of proprietor, Proof of residential address, Sales Tax Regn. Certificate, IT PAN, Copy of latest  
IT Return Acknowledgement, copy of bank statement for last three months

**FOR INTERNAL OFFICE USE ONLY.**

Received on:	Reviewed on							
Credit Terms approved	7	14	21	30	COD	Sight Draft	LC DA30/60 days	Others
Shipment Against	Post Dated Cheque only			DD/PO /CASH only		Advance Payment	LC	Days
Expected Monthly Offtake					Recommended by			
Authorised by	Branch Head			Regional Head		HO		
Credit Limit:	INR							